



Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Lori Glasgow, Vice-Chair
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2nd District
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April 3, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COMMISSION REVIEW PROCESS--SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY COMMISSION ON AGING

(ALL DISTRICTS AFFECTED) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve extension of the sunset review date for the Los Angeles County
Commission on Aging to March 31, 2011.

PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION:

The sunset review date for the Los Angeles County Commission on Aging was inadvertently allowed to expire on June 30, 2006. Since such date, the Board has continued to appoint and reappoint members to the Commission on Aging. Therefore, it is necessary for the Board to extend the sunset review date as requested by the Audit Committee to March 31, 2011.

On December 1, 1994, the Audit Committee submitted its initial report in response to your Board's instruction to review the effectiveness of County commissions, committees and task forces defined under Chapters I and IV of the Los Angeles County Committee Book. Consistent with your Board's instructions, the Audit Committee is submitting the results of the evaluation of the Commission on Alcoholism (Commission) performed by the Auditor-Controller, and the recommendations from the Audit Committee for further action by your Board.

The Commission advises the Board on issues facing older adults in the County, such as mental health, health care reform, entitlements and benefits (Medicare/Medi-Cal), nursing home reform, in-home care and long term care.

During this review period, the Commission organized three Annual Countywide Health Fairs to provide seniors with free health screenings and other related information; held 15 Seniors on the Move demonstrations to encourage seniors to use public transportation; and celebrated three older American Recognition Day luncheons to honor senior volunteers throughout the County. The Commission formed the Needs Assessment Task

Force and the Elder Abuse and Fraud Prevention Committee, to keep County departments that provide services to the elderly informed of the various issues and needs of seniors.

In addition, the Commission published quarterly newsletters and, in partnership with several other organizations, held three Annual Midlife and Older Women's Conferences, to provide seniors with information on nutrition, health, and the services available to them throughout the County.

FISCAL/FINANCING IMPACTS:

Each member of the Commission, except for a member of the Board of Supervisors or his or her designee, receive a \$25 stipend for each meeting attended, not to exceed three meetings in any quarter. Commission expenses, including stipends, travel, and services and supplies, were approximately \$15,400, \$17,200, and \$14,300, in fiscal years 2003-04, 2004-05, and 2005-06, respectively.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The Commission was established and has been continued by Board Order No. 97 of July 12, 1949 as amended, Board Order No. 17 of April 21, 1987, Ordinance No. 90-0086, Board Order No. 11 of June 13, 1995, Board Order No. 60 of September 21, 1999, Ordinance No. 99-0083, Board Order No. 16 of April 4, 2000 and Board Order No. 22 of June 10, 2003. The Board approved sunset review date for the Commission was June 30, 2006.

The Commission's mission is to preserve and promote the health and general welfare of older persons living in the County. The Commission's duties are as follows: advise the Board and various County departments providing services to the aged population; encourage and assist local communities and groups living in Los Angeles County to plan for and develop services for older persons; provide a general education program designed to create self-sufficiency among older adults; and increase the understanding of the problems, needs, and contributions of such persons by the community as a whole.

The Commission consists of 45 members, eight nominated by each Supervisor and each Supervisor or his or her designee. Although the Commission's average attendance was somewhat low, the Commission successfully fulfilled its duties.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Extending the sunset review will allow this body to continue to focus on planning for the future growth in the senior population; continue to hold events such as the Older American Recognition Day, Annual Midlife and Older Women's Conference, and Seniors on the Move; and work with the Needs Assessment Task Force, the senior community, County departments and other entities to address seniors' need.

Respectfully submitted,



LOUISA OLLAGUE
Chairperson, Audit Committee

C: Chief Administrative Officer
Executive Officer of the Board of Supervisors
Commission Services
County Counsel
Auditor-Controller
Chair, Los Angeles County Commission on Aging
Director, Department of Community and Senior Services



J. TYLER McCAULEY
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-2766
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AGENDA ITEM III K

February 5, 2007

FEB 15 2007

MAR 15 2007

TO: Audit Committee

FROM: J. Tyler McCauley *JTM*
Auditor-Controller

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY COMMISSION
ON AGING**

RECOMMENDATION

The Audit Committee recommend to the Board of Supervisors to extend the Los Angeles County Commission on Aging's sunset review date to March 31, 2011.

BACKGROUND

The Commission on Aging (Commission) was established in 1949, and most recently was continued by the Board of Supervisors (Board) in June 2003. The Commission's mission is to preserve and promote the health and general welfare of older persons living in the County. The Commission's duties include the following:

- Advise the Board and various County departments providing services to the aging.
- Encourage and assist local communities and groups in the County to plan for, and develop services for, older persons.
- Provide a general education program designed to create self-sufficiency among older adults.
- Increase the understanding of the problems, needs and contributions of such persons by the community as a whole.

"To Enrich Lives Through Effective and Caring Service"

The Commission consists of 45 members, eight nominated by each Supervisor, and each of the Supervisors or his/her designee. The Commission is required to meet monthly, and from October 1, 2002 through March 31, 2006, held 39 of the 42 required meetings (93%), with an average attendance of 18 members (40%). Although the Commission's average attendance was somewhat low, the Commission successfully fulfilled its duties.

Except for the Supervisors and their designees, Commissioners receive a \$25 stipend for each meeting attended, not to exceed three meetings in a quarter. Commission expenses, including stipends, travel, and services and supplies, were approximately \$15,400, \$17,200, and \$14,300, in fiscal years 2003-04, 2004-05, and 2005-06, respectively.

JUSTIFICATION

The Commission advises the Board on issues facing older adults in the County, such as mental health, health care reform, entitlements and benefits (Medicare/Medi-Cal), nursing home reform, in-home care and long term care.

During this review period, the Commission organized three Annual Countywide Health Fairs to provide seniors with free health screenings and other related information; held 15 Seniors on the Move demonstrations to encourage seniors to use public transportation; and celebrated three Older Americans Recognition Day luncheons to honor senior volunteers throughout the County. In addition, the Commission formed the Needs Assessment Task Force and the Elder Abuse and Fraud Prevention Committee, to keep County departments that provide services to the elderly informed of the various issues and needs of seniors. The Commission also published quarterly newsletters and, in partnership with several other organizations, held three Annual Midlife and Older Women's Conferences, to provide seniors with information on nutrition, health and the services available to them throughout the County.

For the next evaluation period, the Commission will continue to focus on planning for the future growth in the senior population. The Commission plans to continue to hold events such as the Older American Recognition Day, Annual Midlife and Older Women's Conference, and Seniors on the Move. In addition, the Commission will continue to work with the Needs Assessment Task Force, the senior community, County departments and other entities to address seniors' needs.

Audit Committee
February 5, 2007
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Please call me if you have any questions.

JTM:MMO:JLS:MR

Attachments

- c: Manny Guerrero, President, Los Angeles County Commission on Aging
- Cynthia Banks, Director, Department of Community and Senior Services
- Sachi A. Hamai, Executive Officer
- Robin A. Guerrero, Chief, Board Operations
- Jim Corbett, Manager, Commission Services

COMMISSION SUNSET REVIEW
LOS ANGELES COUNTY COMMISSION ON AGING
REVIEW COMMENTS

Mission. (Does the mission statement agree with the Board of Supervisors' purpose and expectations?)

Stated mission is as set forth in the ordinance creating Commission. **CONCUR**

Section 1. Relevance. (Is the mission still relevant and in agreement with the Board of Supervisors' purpose and expectations?)

The mission remains relevant by keeping the Board informed of issues facing older adults in Los Angeles County. **RELEVANT**

Section 2. Meetings and Attendance. (Are required meetings held and is attendance satisfactory?)

The Commission has 45 members and is required to meet monthly. From October 1, 2002 through March 31, 2006, the Commission held 39 of the 42 required meetings (93%), with an average attendance of 18 members (40%). Although the Commission's attendance was somewhat low, the Commission fulfilled its duties (see Sections 3 and 4 below). Meeting Frequency- **SATISFACTORY** Attendance- **UNSATISFACTORY**

Sections 3 and 4. Accomplishments and Results. (Are listed accomplishments and results significant?)

During the evaluation period, the Commission achieved the following:

- Organized three annual Countywide Health Fairs, which provided seniors with free health screenings and related health information.
- Held 15 Seniors on the Move demonstrations in collaboration with various city transit services, to encourage seniors to use public transportation.
- Held three Older Americans Recognition Day luncheons to honor outstanding older residents throughout the County, who were selected by various municipalities for their continuing contribution to their communities.
- Formed the Needs Assessment Task Force, which, in collaboration with other community partners, designed and conducted a survey to identify senior's unmet needs. The results of this survey should be available in 2007.

- Formed the Elder Abuse and Fraud Prevention Committee, which conducted a police training seminar with the Los Angeles Police Department and the County of Los Angeles Sheriff's Department, to provide information on elder abuse and encourage law enforcement to investigate and prosecute elder abuse complaints.
- Held three Annual Midlife and Older Women's Conferences in partnership with AAA Advisory Council, Commission for Women, and Los Angeles City Department on Aging to provide information on nutrition, health and other women's issues.
- Published and distributed a quarterly newsletter to keep seniors informed of the services available to them throughout the County.

The Commission's accomplishments appear to be **SIGNIFICANT**.

Section 5. Objectives. (Are the objectives compatible with the mission and goals and relevant within the current County environment?)

In the coming years, the Commission will continue to focus on planning for the future growth in the senior population. The Commission's goals include:

- Continue collaboration with County and other entities to enhance the lives of seniors.
- Continue to hold Older American Recognition Day awards to honor outstanding older residents throughout the County for their continuing contribution to their communities.
- Continue planning and participating in the Annual Midlife and Older Women's Conference.
- Report the results of the needs assessment survey "LA Seniors Count" to the Board.
- Continue the Seniors on the Move program to provide more hands-on and informal public transit training sessions.

The Commission's future objectives appear **RELEVANT**

Section 6. Resources. (Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?)

Commission expenses, including meeting stipends, travel, and services and supplies, were approximately \$15,400, \$17,200, and \$14,300, in fiscal years 2003-04, 2004-05, and 2005-06, respectively. Given the Commission's level of involvement and its accomplishments, these costs appear reasonable.
WARRANTED

Section 7. Recommendation.

EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY COMMISSION ON AGING TO MARCH 31, 2011.

Attachment II

LOS ANGELES COUNTY COMMISSION ON AGING
ATTENDANCE RECORD[illegible]